



Stephen M. Gaddis

Commissioner, Retired

Mediation & Arbitration Services Suite B-1 #177, 15600 NE 8th Street, Bellevue, WA 98008
Phone: 206-465-3500 Fax: 425-671-8097 Email: StephenGaddis@Comcast.net www.GaddisMediation.com

FEE SCHEDULE, effective January 1, 2010 (our first increase in 5 years)

Experienced: 27 years - judging, 10 years - legal practice, 5 years - Mediation & Arbitration

PROFESSIONAL RATES

Deposit -- refundable if not used, unless matter cancelled or continued.....	\$1500 (payable \$750 per side)
Preparation time, conference calls, substantive correspondence.....	\$300 per hour (= \$150/hr per side)
Mediation Session, Settlement Conference and Arbitration Hearing Fees.....	\$300 per hour (= \$150/hr per side)
Consultation and Testimony fee (including waiting time for testimony at court).....	\$ 300 per hour
Administrative activities, setting dates, setting up files.....	\$ No Charge
Travel time & expenses – within King, Pierce, Snohomish, Benton Counties.....	\$ No Charge
Travel time & expense – outside King, Pierce, Snohomish, Benton Counties.....	\$ As Negotiated
Marriage Ceremonies.....	\$ As Negotiated

DUE DATES

Deposits for professional activities listed above.....	due 10 days from scheduling of date
Fee amounts for services beyond deposit amount.....	due on date services are provided
Cancellation & Continuance Fee.....	due on date matter is cancelled or continued

Failure to pay by the due date may result in the removal of the case from the calendar and imposition of the Cancellation & Continuance Fee. A Finance Charge of 1% per month is assessed on fees not paid when due.

CANCELLATION & CONTINUANCE POLICY & CHARGES

Please notify our office of any cancellation or continuance immediately. Lost-time charges result from service requests that are scheduled, but later cancelled or continued at such date that it is unlikely for the time to be re-booked with another compensable matter.

- Notice given more than 30 days prior to the reserved service date.....\$ No Charge
- Notice given 30 days or fewer prior to the reserved service date.....\$ 500

If a request for Cancellation or Continuance is not for mutual cause or by agreement, the party requesting the cancellation or continuance may be determined to be solely responsible for the fee.

RESPONSIBILITY FOR FEES

Unless a person is self-represented (appearing *pro se* or *pro per*) the attorney or law office booking the matter is the client of Gaddis Mediation & Arbitration Service and is the person or entity for whom services are being provided. Gaddis Mediation & Arbitration Service provides expert services within the course of matters in litigation, and as such, appellate law has established that a lawyer retaining such expert may be jointly liable with the client for whom services are ultimately provided.

MEANS OF PAYMENT

We accept cash, checks (from client, attorney or attorney’s trust account), money orders and credit-debit cards. If a credit or debit card is used, please call our office (206-465-3500) with (1) the cardholder name and number; (2) card expiration date; (3) security code from back of card; (4) billing address for card; and (5) billing zip code.